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ECONOMIC COMMISSION FOR AFRICA
CENTRE FOR INDUSTRIAL DEVELOPMENT
Symposium on Industrial Development in Africa
Cairo, 27 January - 10 February 1966

NOTES FOR THE INFORMATION OF DELEGATES ATTENDING THE AFRICAN REGIONAL INDUSTRIAL SYMPOSIUM

Cairo, 27 January - 10 February 1966

A. Organization of the Symposium

1. Dates

The Symposium will be held from 27 January to 10 February 1966.

2. Location

The Government of the United Arab Republic as host to the Symposium, has made available space in the Arab League Building and the Town Hall in Cairo for the meeting. Plenary meeting will be held at the Arab League Building and Committee meetings at the Arab League Building and Town Hall.

3. Registration

Registration will take place on the opening day of the Symposium from 0900 to 1030 in the foyer of the Arab League Building, where also subsequent registration will be made.

4. Opening session

The opening session will take place in the Main Hall of the Arab League Building on Thursday, 27 January 1966 at 1100 hours.

5. Agenda and organization of work

The revised provisional agenda has been despatched to all participants. Details of each day's meeting will be circulated as the Order of the Day. A programme of meetings, with a suggested time-table, will be circulated at the Symposium.

6. Working languages

The Symposium will be conducted in English and French. Opening and closing ceremonies will, however, include speeches in Arabic followed or simultaneously accompanied by interpretation into English and French.

7. Press Liaison and Information

The ECA Information Officer will be responsible for liaison with the press, radio, television and photographers, and matters of public information. Representatives of information media wishing to cover the Symposium should apply for accreditation in the office of the Information Officer.

8. Secretariat

The Secretariat of the Symposium is composed of officials designated by the Executive Secretary of the ECA and the Commissioner for Industrial Development. Mr. B. Nomvete of the ECA has been designated Secretary of the Symposium and the Government of the UAR has appointed Dr. M.M. Salama as Liaison Officer for the Symposium.

Cable Address of the ECA secretariat : 1. ECA - Addis Ababa
2. c/o TECABOARD - Cairo

Cable Address of the UAR Liaison Officer: TAWHID - Cairo

9. Credentials

Delegates are requested to bring with them their official credentials signed by the appropriate governmental authority and to hand them in at the Registration Desk.

B. Documentation

10. Documents will be distributed as issued at the Distribution Desk located in the Arab League Building.

11. Owing to the limited number of copies which will be available in Cairo it will not be possible to re-issue to delegates copies of all documents which have been mailed to governments prior to the opening of the Symposium. Delegates are therefore requested to bring with them copies of documents which they have already received.

12. Delegations which may bring with them other documentation for distribution to Symposium participants are requested to deposit such documentation with the Secretary of the Symposium.

C. Other Services

13. Registration and Information Desk

A desk will be located in the foyer of the Arab League Building to handle registration of participants and to distribute mail and messages; this service will also look after lost property and deal with general enquiries. When meetings are held in the Town Hall an information desk will be established there to handle general enquiries only.

14. List of participants

A provisional list of participants will be issued at the beginning of the Symposium and revised as necessary. Corrections or additions to the list should be handed to the Secretary.

15. Post and Telecommunications

Postal adress for personal mail of participants and communications regarding the Symposium during the period of the meetings will be:

African Regional Industrial Symposium
c/o United Nations Technical Assistance Board
P.O. Box 982
Cairo
United Arab Republic

16. Throughout the period of the Symposium the UAR Postal Administration will operate a post and telegraph office in the Arab League Building. Public telephones will also be available on the conference premises.

17. First Aid

A first aid station will be located on the first floor in the Arab League Building.

18. Snack bar

A bar and snack bar will be at the disposal of participants during normal conference hours.

19. Air travel

There are several major carriers serving Cairo on various international routes. Delegates are requested to make early reservations with their travel agents in order to reach Cairo for the opening meeting. Delegates are reminded that bookings on airlines between major cities of Africa and Cairo, and between Europe and Cairo, are likely to be heavy since this is the peak season for tourists. Failure to make early reservations and arrangement for return journeys may result in difficulties. A representative of United Arab Airlines will be on duty at the desk in the foyer of the Arab League Building to assist participants with their return reservations.

20. Currency Regulations

There are no restrictions on the amount of foreign currency which may be brought into or taken out of the UAR. However, all such currency must be reported upon entry and exchanged at official, designated locations (banks and some hotels, and airport). No UAR currency is permitted to be taken into or out of the country. Egyptian currency brought in by travellers is confiscated by the authorities at the point of entry and is not refundable. The present exchange rate of the Egyptian pound which consists of 100 piastres, is approximately: one Egyptian pound = US$2.30.

21. Immunization requirements

A valid certificate of vaccination against smallpox and innoculation against yellow fever are essential. Cholera vaccination is also recommended. Participants travelling from Asia are specifically requested to ensure that they have a cholera vaccination. Participants are advised to pay particular attention to their health documents. Unless such documents are in order they may be delayed in processing at the airport or placed in quarantine for the prescribed period.

22. Entry formalities.

The Government of the UAR has arranged to facilitate the entry of participants. Participants are requested to obtain however, entry visas for the UAR in advance where possible from any UAR Embassy or Consulate. If visas cannot be obtained in the country of residence, they can be obtained at the airport on arrival.

D. General Information

23. Accommodation

Adequate hotel accommodation is available in Cairo for the number of participants expected to attend the Symposium. The Government of the UAR will assist participants in making arrangements for hotel accommodation, with the understanding that all hotel expenses are to be borne by the participants concerned. An Accommodations Officer appointed by the host government will be responsible for the allocation of rooms in an orderly and equitable manner. Participants are requested to complete the attached form and send it via air mail to the UAR Liaison Officer for the Regional Symposium, 144, Tahrir Street, Dokki, Cairo, UAR, not later than 30 December 1965 to enable desired reservations to be made.

24. If it should not be possible to send the above information by the date noted above, this may be done by cable addressed to TAWHID - CAIRO.

25. Set out below is a list, with an indication of current rates, of the hotels which are recommended to Symposium participants. If at

all possible delegates preferences will be met, but it is important that timely notice of requirements be given.

HOTEL	SINGLE	DOUBLE	SUITE
	L.E	L.E	L.E
Nile Hilton	5.50	6.50	15.00
Shepheards	3.85 - 4.85	4.85 - 5.85	12.35
Semiramis	2.45 - 2.60	3.95 - 4.10	8.60
Nile	3.00	-	7.50
Scheherazade	2.75 - 3.50	-	-
Omar Khayam	5.00	-	-

26. Local Transport

The host government has arranged to provide adequate transport to carry Symposium participants from the airport to hotels and between hotels and the conference site. The host government has also arranged to provide a limited number of chauffeur-driven motor cars for use by delegations for official purposes. Information regarding these motor cars, including conditions of use, will be available at the Symposium site.

27. Sightseeing trips and tours

The host government plans to arrange sightseeing trips to Alexandria and Suez and tours to industrial installations in the UAR. These excursions will probably be at the expense of the host government. Trips to Luxor and Aswan might also possible be arranged, the costs of which would be borne by the participants attending, but it is estimated that the costs will not exceed L30.

SYMPOSIUM ON INDUSTRIAL DEVELOPMENT IN AFRICA

Cairo - UAR - 27 January to 10 February 1966

HOTEL RESERVATION AND ENTRY FORM

Please complete and return not later than 30 December 1965 to:

UAR LIAISON OFFICER FOR REGIONAL SYMPOSIUM
144 TAHRIR STREET
DOKKI
CAIRO, UAR

I the undersigned,

SIGNATURE _____

FIRST NAME(S) _____

NATIONALITY _____

OFFICIAL POSITION _____

_____

_____

FULL ADDRESS _____

_____

Accompanied by _____

declare that I wish to participate in:

☐ the Symposium

☐ the trip to Alexandria and Suez

☐ the Industrial tours

☐ the trip to Luxor and Aswan

I should therefore be grateful if you would reserve for me:

☐ a single room with bath

☐ a double room with bath

☐ a suite

at the

☐ Nile Hilton ☐ Nile

☐ Shepheards ☐ Scheherazade

☐ Semiramis ☐ Omar Khayam

I expect to arrive in Cairo on _____ January 1966 by _____
flight number

at _____ hours.

Signature _____